

User Guide Cisco AnyConnect Secure Mobility VPN Client

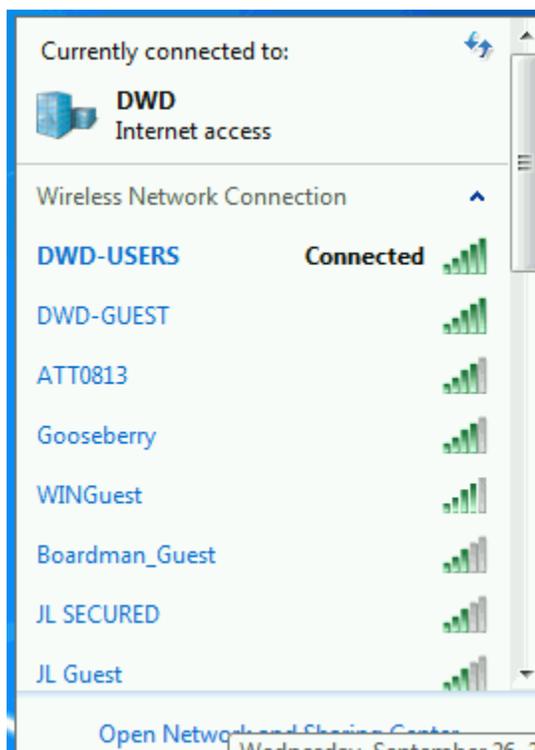
NOTE: The 1st time you connect to a wireless network (for ex, home, hotel, coffee shop) you would log into your computer and connect to the wireless. After that, it will auto connect before login so you can follow the instructions below. (until the wireless password were to change)

NOTE: You should not be connected to a DWD blue network cable when attempting to connect to VPN. You CAN use a network cable

NOTE: You will require a FOB to log into the DWD or ACCOUNTS domain network. If you have not previously had a FOB, you will need to follow the steps under the section entitled “**Logging into VPN the first time**” to activate for your FOB the first time.

[Connecting to a wireless network for the first time](#)

1. Power up the device
2. If needed, login to encryption
3. Press CTRL-ALT-DEL when prompted
4. Log into the device the way you normally would (you must have logged into the device before)
5. Find the wireless network you want to connect to.



a.

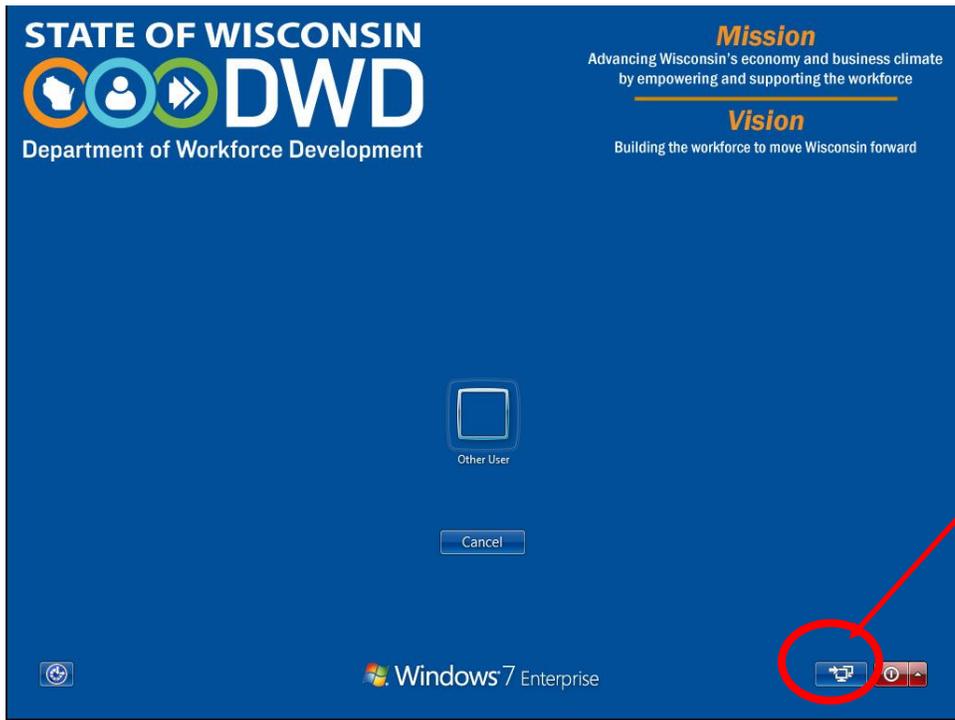
6. Sign into the wireless device



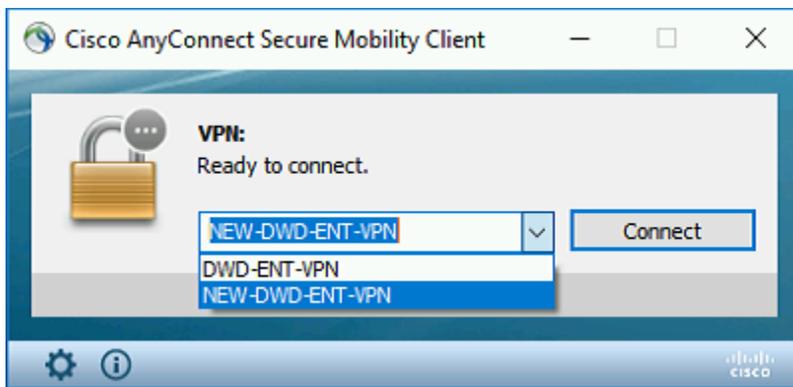
7. Once you have connected log off the device and follow the instructions below, in the future the wireless information will be in place.

Connecting to VPN

8. Power up the device
9. If needed, login to encryption
10. Press CTRL-ALT-DEL when prompted but do not login
11. Click Switch User then click the VPN connection button in the bottom right corner

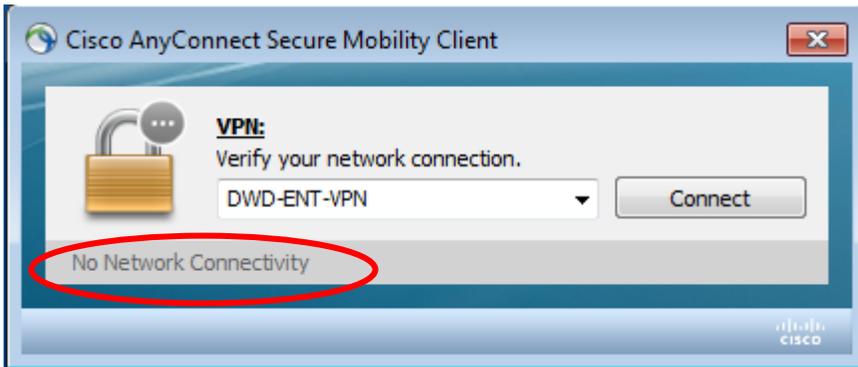


NOTE: Select of the profile to use: DWD-ENT-VPN if your FOB is associated with the DWD domain and NEW-DWD-ENT-VPN if associated with the ACCOUNTS domain.

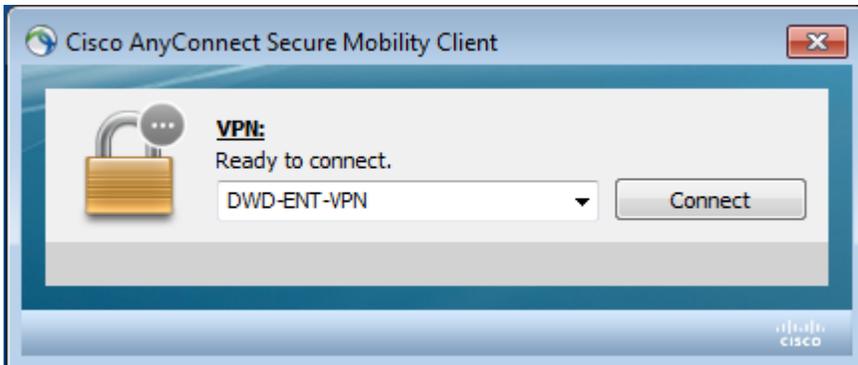


NOTE: A device needs to have an active internet connection to use VPN. If the devices does not have an active internet connection, there will be a "No Network Connectivity" message on

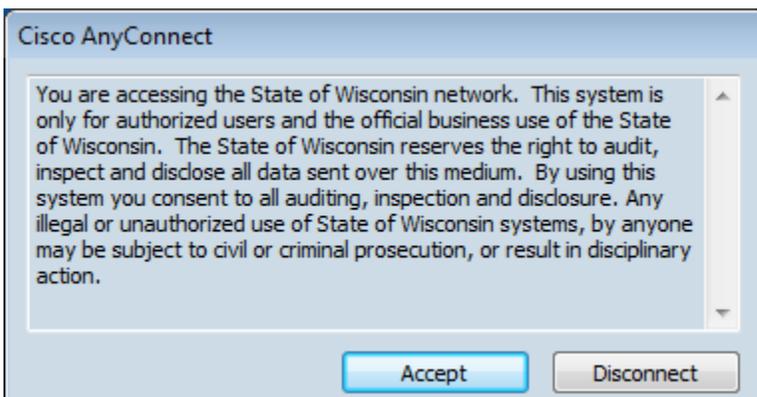
VPN Connection box with no internet access



VPN Connection box with internet access



12. If you have an active network connection, use the dropdown to select "DWD-ENT-VPN" or "NEW-DWD-ENT-VPN" and click Connect
13. Enter your DWD UserID or ACCOUNTS UserID in the User Name field. In the Passcode field enter your PIN followed by the number showing on the Foband then click OK. The VPN client will now connect.
14. A banner box will appear once connected. Click on Accept at this informational window



15. If your user account is listed, click the icon over your account name and login to Windows normally with your DWD or Accounts domain username and password

- a. If your username is not listed, click "other user" and enter your username and password to login into Windows.

16. Your PC should now logon as if you were at a DWD LAN site. **All drives should map and your applications should function as if you were at a DWD office.**

If the clicking the Connect button does not prompt you for your username/password

Occasionally when you logoff after getting a wireless connection, the VPN Client will not automatically start up so you are not able to login to the DWD network. If that happens, please call the DWD IT Solution Center for assistance at 608-266-7252.

Logging into VPN the first time (prior to setting a PIN for your FOB)

1. The first time you use your RSA SecurID token (or FOB as it is commonly referred to), you will have to create your own PIN. Please give some thought to what it will be. Do not pick an obvious number like a birthday or a phone number.
2. At the VPN Client box, click on the Connect button. The box below will open up. Enter your network User ID in the Username box. In the Passcode box, enter the 6 digit number that appears on your FOB. Then click on the OK button.

3. You will then be presented with a New Pin box similar to the one below.



4. In the PIN box, enter a new 5 to 8 number PIN that you want to use, and press tab. Enter your PIN again in the confirm box. **IMPORTANT: The PIN has to be numbers only, no letters or special characters. PLEASE REMEMBER YOUR PIN FOR FUTURE USE!**
5. Click OK to create your new PIN.
6. If any of the following messages display, click OK and try again:
 - a. "PIN and confirmation do not match"
 - b. "PIN must be 5-8 digits"
 - c. "New PIN rejected"
7. If you are still denied access, please contact the DWD Solutions Center at (608)266-7252 for assistance.
8. Once you enter a valid PIN, the New PIN accepted message displays. Click OK.
9. Once you click on OK, your connection box will be terminated.
10. Click on the Connect button in the VPN Client box again. This time you will enter your DWD network user ID in the Username box. Tab to the Passcode box and enter the PIN you just created plus the 6 digit code from your FOB all on one line. This time you should get a banner box message that you are connected. Click on Continue and then follow the process outlined above.

NOTE: You will only have to create a new PIN the first time you log in. If you need to have your PIN changed or have forgotten it and need to have it reset, please contact the DWD IT Solutions Center for assistance at (608)266-7252.